

# SUPPLIER REGISTRATION APPLICATION FORM

PLEASE COMPLETE										
Registered business										
name:										
Central Supplier										
Database (CSD)										
Supplier Number										
Contact person:										
Contact telephone										
number:										

	OFFICE USE ONLY	Scanned stamp								
Received date:										
Received by:										
Supplier registration no:										
Captured by:										
Approved by:										



# Naledi Local Municipality Supplier Database

This supplier database is being populated to enable the effective implementation of the Naledi Local Municipality Supply Chain Management Policy. This policy is in line with the Preferential Procurement Policy Framework Act (PPPFA) No. 5 of 2000, and the National Government Regulations pertaining to that Act. In terms of this Act, preferences are given to Historically Disadvantaged Individual (HDI) shareholders who are actively involved in the daily operations and management of an organisation, defined according the Preferential Procurement Regulations, 2001, as "an activity inclusive of control and performed on a daily basis."

#### "Historically Disadvantaged Individual (HDI) means a SA Citizen:

- (1) who, due to the apartheid policy that had been in place, had no franchise in national elections prior to the introduction of the Constitution of the RSA, 1983 (Act No 110 of 1983) or the Constitution of the RSA, 1993 (Act No 200 of 1993) ("the Interim Constitution"); and / or
- (2) who is a female; and / or
- (3) who has a disability

provided that a person, who obtained SA citizenship on or after the coming to effect of the Interim Constitution, is deemed not to be an HDI."

#### - POINTS TO REMEMBER -

#### COMPLETING THE NLM SUPPLIER DATABASE REGISTRATION FORM

- PLEASE NOTE THAT SUPPLIERS OF GOODS AND SERVICES BELOW R200,000 (VAT INCL) NEED ONLY COMPLETE SECTIONS OF THIS SUPPLIER REGISTRATION APPLICATION FORM MARKED BY (\*) AND (\*\*)
- PLEASE NOTE THAT SUPPLIERS OF GOODS AND SERVICES BELOW R10,000 (VAT INCL) NEED ONLY COMPLETE SECTIONS OF
  THIS SUPPLIER REGISTRATION APPLICATION FORM MARKED BY (\*)
- Required documentation Please refer to the *attached table* (following page) to determine the mandatory supporting documentation required by your business type. Please ensure that all copies of Mandatory documents (certified copies, where applicable) are attached if a field is not applicable to your business type clearly mark it as N/A and supply applicable documentation, or proof of exemption.
- Completion of Questions Clearly state Yes, No or N/A to questions asked. Do not leave any fields blank.
- Certified Documents Please ensure that a Commissioner of Oaths has certified your Company Registration Document, Shareholding Certificates, VAT Registration, PAYE, UIF, Workman's Compensation, Security Officers Board Certificate (if applicable).
- An original valid SARS Tax Clearance Certificate is to be submitted. This is to be updated on a 12 monthly basis and submitted for inclusion in the NLM Supplier Database.
- Copies of Documents Please keep copies of the registration form and all supporting documentation submitted, for your own records and to ensure that all data is maintained and up to date on a continual basis.
- **Owners, Shareholders** Please ensure that the percentages of ownership of the **individual shareholders** amount to 100%. That is, provide details of *all* shareholders, and ensure that all fields are completed for each. Proof of the individual shareholding is to be submitted.
- Certification of Correctness Please ensure that the Certification of Correctness is signed and dated once all required documents and information have been submitted.
- **Collection points** Completed registration forms and supporting documentation can either be delivered or posted to one of the addresses on the registration form or faxed to the numbers provided on the registration form.
- Processing of registration Your completed registration will be processed, and, once verified, will be approved and you will be issued with
  a Supplier Database Registration Code to be used in all future communication with the NLM. This letter of verification will be dispatched to
  the correspondence details supplied on the third page. Please note that this administration process of COMPLETED registration forms
  will take a minimum of 5 days. Once your registration has been included on the NLM Supplier Database your details will be accessible to
  the NLM Finance Department.
- Business Opportunities Please note that registration on the NLM Supplier Database does not guarantee business opportunities.
- Amendments Please notify the NLM Finance Department immediately of any changes to the verified information submitted.
- Queries Should you have any queries or if you require assistance completing the registration form, please contact the <u>Naledi Local</u> <u>Municipality Finance Department</u>.



DOCUMENTS REQUIRED	Sole Proprietor	Close Corporations and Private Companies	Partnerships	Public Company	Business Trust	Non Profit Organizations (NPO)	Where to get documents
Company Registration CERTIFIED COPIES	N/A	Certificate of incorporation CK1 / CK2	Partnership agreement	Certificate of Incorporation CM3	Trust agreement	Certificate of Incorporation Section 21	Registrar of Close Corporations & Companies
Proof of Ownership CERTIFIED COPIES	N/A	Shareholding CK1 / CK2	Partnership agreement	Shareholding CM3	Trustees details: Letter of Authority	Auditor's letter - no shareholding	Registrar of Close Corporations & Companies
Municipal Rates and Taxes Clearance Certificate	Yes	Yes	Yes	Yes	Yes	Yes	
Proof of Banking	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Bank statement/ cancelled cheque	Branch of bank where account is held
Income Tax	For the owner or the business	For the company / cc	For the partnership	For the company	For the trust	For the NPO	Receiver of Revenue (SARS)
Tax Clearance Certificate	For the owner or the business	For the company / cc	For the partnership	For the company	For the trust	For the NPO	Receiver of Revenue (SARS)
P.A.Y.E	NA, unless staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	Receiver of Revenue (SARS)
	lf	exempt from VAT, pleas	e provide a certifie	d copy of the VAT ex	emption documen	t	Receiver of
VAT Registration	Yes	Yes	Yes	Yes	Yes	Yes	Revenue (SARS)
U.I.F Certificate	YES, if staff remuneration	YES	YES	YES	YES	YES	Department of Labour
Workman's Compensation	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	YES, if staff remuneration	Department of Labour
Security Officer's Board	If applicable – for security industry	If applicable – for security industry	If applicable – for security industry	If applicable – for security industry	If applicable – for security industry	If applicable – for security industry	
Proof of Disability	If owner is disabled	If owner is disabled	If owner is disabled	If owner is disabled	If owner is disabled	lf owner is disabled	



# Naledi Local Municipality Supplier Database

These forms must be completed and submitted to:

POST	DELIVERY
Naledi Local Municipality	Naledi Local Municipality
P.O. Box 35	19A Market Street
VRYBURG	VRYBURG
8600	8600

For Attention: The Chief Financial Officer

Direct enquiries to the Naledi Local Municipality Finance Department:

Tel: (053) 928 2200

Email: bantshok@naledi.local.gov.za

Fax: (053) 928 6181

#### PLEASE KEEP COPIES OF REGISTRATION FORM AND ALL DOCUMENTATION SUBMITTED

#### FOR OFFICIAL PURPOSES ONLY

Registered Business Name											
Trading Name											
Registration No.											

	Ple	ase tic	k in box
	Y	Ν	N/A
Company Registration Document (Certified)			
Proof of Ownership / Shareholder certificate (Certified)			
Municipal Rates and Taxes Clearance Certificate			
Proof of Banking Document			
VAT Registration Document			
P.A.Y.E. Document			
UIF Document			
Workman's Compensation Document			
Security Officer's Board Certificate			
Disability Documents			
An Original Valid Tax Clearance Certificate			

Please Note: Proof of documents for all of the above are required to ensure successful registration on the Supplier Database. In the event of a document not being required please tick the N or N/A box. Please refer to Page 5 for detailed information with regard to documents required.



#### 1.

COMPANY REGISTRATION DOCUMENTS NB. DOCUMENTARY PROOF MUST BE PROVIDED WHERE APPLICABLE (Please mark N/A if not applicable.)

### 1.1 COMPANY TYPE (NB Documentary Proof of registration must be provided)

PUBLIC COMPANY LTD       CERTIFIED COPY OF CERTIFICATE OF INCORPORATION (CM 3) and REC COUNCIL REGISTRATION NUMBER         PRIVATE COMPANY (PTY) LTD       CERTIFIED COPY OF CERTIFICATE OF INCORPORATION (CM 3) and REC COUNCIL REGISTRATION NUMBER         CLOSE CORPORATION CC       CERTIFIED COPY OF CREGISTRATION NUMBER         SOLE PROPRIETOR       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT         PATINERSHIP       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT         BUSINESS TRUST       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT and PARTNE AGREEMENT         OTHER       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT and CERTIFIC COMPON, CROUP OF REGIONAL COUNCIL REGISTRATION DOCUMENT         OTHER       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT and CERTIFIC COMPON, CROUP OF REGIONAL COUNCIL REGISTRATION DOCUMENT and CERTIFIC COMPON, CROUP OF REGIONAL COUNCIL REGISTRATION DOCUMENT ACRES STRATION DOCUMENT         OTHER       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT AND AGRES STRATION DOCUMENT         OTHER       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT AND AGRES         OTHER       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT         OTHER       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT         OTHER       COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT         Not applicable to all companies, please specify if NA         Have you attached certific opped barbinded comments or other applicable documentation if NA? (see attached table)         13			registiat	on must be provided)														
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COUNCIL REGISTRATION NUMBER         SOLE PROPRIETOR         PARTNERSHIP         BUSINESS TRUST         COPY OF REGIONAL COUNCIL REGISTRATION DOCUMENT and PARTNE         AGREEMENT         OTHER         ODOF OF SHAREHOLDING DOCUMENTS (*)         CERTIFICE COPIE'S of Shareholders certificates or CK members share allocation documents must be supplied         Not applicable al company Registration documents or other applicable documentation if N/A? (see attached table)         1.3       MUNICIPAL RATES AND TAXES CLEARANCE CERTIFICATE         Billing Clearance Certificate Reference No.         1.4       PROOF OF BANKING DOCUMENTS (*)         Current bank statement or copy of cancelled cheque         Have you a	PRIVA	FE COMPANY (PTY) LTD						OF IN	NCOF	RPOF	RATIO	ON (C	CM 3	) and	REG	GIONA	L	
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1.12 TAX CLEARANCE CERTIFICATE (Kindly Refer SARS TCC001 form attached to this document) (*)	1.12	TAX CLEARANCE CERTIFICATE (Kind	ly Refer SA	ARS TCC001 form attach	ed to	this	doc	ume	nt) (*	)						. I		

An original valid Tax Clearance Certificate must be supplied



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3. CORE BUSINESS OPERATI (Mark with X in applicable fields	**)		_
Prime Contractor	Sub-Contractor (less than 25 % generated turnover as prime contractor)	Labour-only Contractor	
Supplier	Manufacturer	Legal Entity	
Professional Services BUILT Environment	Education, Training and Development Service Provider (ETD)	Other	
Other, please specify			

Please indicate the nature of the operations, products or services applicable to your business by ticking the appropriate box / boxes:

### CATEGORIES OF GOODS AND SERVICES

GROUP NO.	CATEGORY	MARK WITH X
1.	Advertising-, publication and market research; promotion- and printing services	
2.	Furniture, office design, interior decorating, artwork	
3.	Catering-, accommodation and entertainment services	
4.	Cleaning equipment, supplies, cleaning chemicals, disinfecting and similar services	
5.	Material textile, (overalls, uniforms, shoes, etc.) and protective clothing and foot wear	
6.	Mail services, courier services	
7.	Event management, business professionals, administrative services	
8.	Financial, insurance services, auditing, performance audits and business services	
9.	Education, training services, recruitment, counseling	
10.	Information technology, telecommunications, hardware, software, networks, maintenance	
11.	Legal services	
12.	Faxes, photocopiers, photographic, audio, visual, electronic equipment and maintenance	
13.	Maintenance services for the building industry	
14.	Security, safety services, etc.	
15.	Stationary, paper, printing, books and publishing	
16.	Travel agencies, lodging, air travel, accommodation, car rentals	
17.	Consultants	
18.	Pipes, fittings, galvanised PVC, uPVC, mPVC, Polyethylene for all types and sizes including water meters	
19.	Machinery and accessories for building and construction	
20.	Industrial manufacturing, processing machinery, accessories	
21.	Service industry, machinery, equipment, supplies, accessories	
22.	Power generation, distribution machinery, accessories, etc.	
23.	Electrical distribution, maintenance, installation material and goods including transformers, sub station, meters, etc.	
24.	Building material (bricks, paint, stone, sand, cement, fencing material, etc.)	
25.	Fuels, fuel additives, lubricants, anti corrosive materials and gas	
26.	Tyres, tubes, batteries and parts	
27.	Fire protection equipment and materials and maintenance	
28.	Office equipment, accessories, supplies	
29.	Editorial, design, graphic, fine arts services	
30.	Rubber-, foam-, timber-, steel-, glass products	
31.	Tools and general machinery and hardware products	
32.	Prefabricated products (cement, fibre, cast iron, plastic, timber, steel, etc.)	
33.	Laboratory, measuring, testing, observing equipment and services	



GROUP NO.	CATEGORY	MARK WITH X
34.	Medical equipment, accessories, supplies	
35.	Healthcare services (medical, dental and other health and veterinary services)	
36.	Drugs, pharmaceutical products	
37.	Domestic and industrial appliances, supplies, etc.	
38.	Mining, well drilling machinery, accessories	
39.	Vehicles, equipment and machinery including maintenance and repairs thereto	
40.	Cleaning Services	
41.	Water-chemicals and wastewater treatment	
42.	Chemicals for weed and pest control, exterminating, fumigating and similar services	
43.	Law enforcement, security, safety equipment, supplies	
44.	Structure, building, construction, manufacturing component and material	
45.	Professional engineering services (consulting and constructional engineers), technology based services	
46.	Sports, recreational equipment, accessories, supplies	
47.	Environmental services and waste management	
48.	Plants, compost and nursery accessories	
49.	Vehicle towing services, vehicle storage	
50.	Auctioneering services	
51.	Civil, building, electrical, mechanical contractors	
52.	Hiring of equipment, machinery and trucks	
53.	Funeral undertaking services (undertakers and crematoriums)	
54.	Road building materials	
55.	Bitumen products	
56.	Disaster material including emergency tents and blankets	
57.	Cell phones and vouchers	
58.	Groceries and other foodstuff	
59.	Repair, installation, supply and maintenance services for mechanical equipment electrical switchgear and electronic switchgear	
60.	Air-conditioning, Ventilation, Fans (Repairs and maintenance)	
61.	Animal Feed	
62.	Carpets, curtains, blinds and soft furnishing	
63.	Containers and packaging	
64.	Locksmith (Locks, latches and hinges)	
65.	Real estate, property leasing and services	
66.	Radio communication and equipment	
67.	Removal Services (Furniture)	
68.	Signs, name plates and number plates	
69.	Refuse bags, bins and plastics	
70.	Banks and financial institutions	
71.	Florists	
72.	Hire, leasing services (Vehicles, office equipment, telephone systems)	
73.	Driving instructors	
74.	Transport and shuttle services	
75.	Gardening services	
76.	Plumbing	
77.	Other	
	(Please provide brief description of goods / service provided)	



#### 4. ANNUAL AVERAGE TURNOVER

Indicate annual average turnover excluding Value Added Tax during the past three years:

R			
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#### 5. FINANCIAL DETAILS (BANKING) (\*)

Banking institution name											
Branch name											
Branch Code											
Banking account number											
Account Type											
Account holders name											

NB. DOCUMENTARY PROOF OF BANKING INSTITUTION MUST BE SUPPLIED (Copy of Cancelled Cheque / Bank Statement)



#### 6. BUSINESS INFORMATION

The following table must be completed in order to establish whether a business can be classified as an SMME in terms of the National Small Business Amendment Bill pertaining to the National Small Business Act 102 of 1996. Indicate the sector by ticking the appropriate block in column 1 and then tick the corresponding information blocks in columns 2, 3 and 4. (If unsure of the applicable sector, please contact the Naledi Local Municipality Finance Department.)

COLUMN 1	COLUMN 2	COLUMN 3	COLUMN 4
Sector or sub-sectors in accordance with the Standard Industrial Council	Total full time equivalent of paid employees TICK WHERE APPLICABLE	Total annual turnover TICK WHERE APPLICABLE	Total gross asset value (fixed property excluded). TICK WHERE APPLICABLE
	MORE THAN 100	MORE THAN R 5m	MORE THAN R 5m
Agriculture	LESS THAN 100	LESS THAN R 5m	LESS THAN R 5m
Mining and Quarning	MORE THAN 200	MORE THAN R 39m	MORE THAN R 23m
Mining and Quarrying	LESS THAN 200	LESS THAN R 39m	LESS THAN R 23m
	MORE THAN 200	MORE THAN R 51m	MORE THAN R 19m
Manufacturing	LESS THAN 200	LESS THAN R 51m	LESS THAN R 19m
	MORE THAN 200	MORE THAN R 51m	MORE THAN R 19m
Electricity, Gas and Water	LESS THAN 200	LESS THAN R 51m	LESS THAN R 19m
	MORE THAN 200	MORE THAN R 26m	MORE THAN R 5m
Construction	LESS THAN 200	LESS THAN R 26m	LESS THAN R 5m
	MORE THAN 100	MORE THAN R 39m	MORE THAN R 6m
Retail, Motor Trade and Repair Services	LESS THAN 100	LESS THAN R 39m	LESS THAN R 6m
Wholesale Trade, Commercial Agents & Allied	MORE THAN 100	MORE THAN R 64m	MORE THAN R 10m
Services	LESS THAN 100	LESS THAN R 64m	LESS THAN R 10m
	MORE THAN 100	MORE THAN R 13m	MORE THAN R 3m
Catering, accommodation & other Trade	LESS THAN 100	LESS THAN R 13m	LESS THAN R 3m
	MORE THAN 100	MORE THAN R 26m	MORE THAN R 6m
Transport, Storage and Communications	LESS THAN 100	LESS THAN R 26m	LESS THAN R 6m
	MORE THAN 100	MORE THAN R 26m	MORE THAN R 5m
Finance and Business Services	LESS THAN 100	LESS THAN R 26m	LESS THAN R 5m
	MORE THAN 100	MORE THAN R 13m	MORE THAN R 6m
Community, Social & Personal Services	LESS THAN 100	LESS THAN R 13m	LESS THAN R 6m



#### 7. OWNERS AND SHAREHOLDERS (\*\*)

Explanation of abbreviations used in the following tables:

Capacity		Race Group	
Director	D	Black	В
Partner	Р	White	W
Member	М	Coloured	С
Proprietor	R	Indian	1
Other	0	Other	0

7.1 List all persons who are shareholders / owners and managers in the business NB Proof of disability provided by a recognised institution in the case of handicapped persons must be supplied. NB CERTIFIED COPY OF SHAREHOLDER CERTIFICATES OR PROOF OF OWNERSHIP/PARTNERSHIP MUST BE SUPPLIED (Multiple copies of this page may be submitted if required.)

#### Shareholder no 1

First Name																						
Surname																						
Identification Number																						
Percentage Share																						%
																		D	Ρ	М	R	0
Capacity																						
																					М	F
Gender																						
																					Y	Ν
Youth (35 years & under)																						
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Were you a South African ci	tizen	on o	r bef	ore th	ne 26	<sup>th</sup> of /	April	1994	?													
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#### Shareholder no 2

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First Name																						
Surname																						
Identification Number																						
Percentage Share																						%
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;	Shareholder no 3		
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First Name																						
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Shareholder no 4																						
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Are you actively involved in t	the n	nana	geme	ent ar	nd da	ily bu	sines	s op	eratio	ons o	f the	busi	nessí	?								



Shareholder no 5	
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First Name																						
Surname																						
Identification Number																						
Percentage Share																						%
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Are you actively involved in t	the n	nanag	geme	ent ar	nd da	ily bu	isines	ss op	eratio	ons o	f the	busir	nessí	?								

Shareholder no 6																						
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Surname																						
Identification Number																						
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Are you actively involved in	the n	nana	geme	ent ar	nd da	ily bu	isines	ss op	eratio	ons o	f the	busi	nessí	?								



8. PARTICULARS OF EMPLOYEES State the total number of permanent and temporary staff employed.

	Permar
BLACK	
COLOURED	
INDIAN	
WHITE	
OTHER	
DISABLED	

MA	LE							
Permanent Temporary								

FEM	ALE
Permanent	Temporary



9.	BEE INITIATIVES (Ma	ark w	vith X)	)																				
9.1	Does the company have an employment equity programme?																							
9.2	9.2 How many permanent employees are at management level or can be classified as professional?																							
9.3 How many of the permanent staff that are management or are professional are previously disadvantaged?																								
9.4	9.4 How many people of the board and senior management are previously disadvantaged?																							
9.5	9.5 Have you formed alliances with BEE entities through partnering, joint ventures or other similar initiatives?																							
	Are the above alliances with? Listed Companies Private Companies Closed Corporations Partnerships Individuals																							
lf yes	PREVIOUS CONTRAC u have any previous c , please complete th resses related to this	contra e tab	act wo ble be	ork o e <b>low.</b>	r tenc List	derino the l	g exp last 2	erien	ce?			d to y	you (	the to	ende	rer) o	or pr	evio	us ex	perio	ence	Y with	N othe	r
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<b>11. TRAINING</b> 11.1 What percentage of the annual wage bill spent in the Naledi Local Municipality Area is spent on training employees (including students and bursars)?         11.2 What percentage of the annual wage bill spent elsewhere in the North West Province is spent on training employees (including students and bursars)?         11.3 What percentage of the annual wage bill spent in the Naledi Local Municipality Area is spent on training HDI employees (including students and bursars)?         11.3 What percentage of the annual wage bill spent in the Naledi Local Municipality Area is spent on training HDI employees (including students and bursars)?         11.4 What percentage of the annual wage bill spent elsewhere in the North West Province is spent on training HDI employees (including students and bursars)?         11.4 What percentage of the annual wage bill spent elsewhere in the North West Province is spent on training HDI employees (including students and bursars)?         11.4 What percentage of the annual wage bill spent elsewhere in the North West Province is spent on training HDI employees (including students and bursars)?																								



#### 12. CERTIFICATION OF CORRECTNESS OF INFORMATION SUPPLIED IN THIS DOCUMENT (\*)

I/WE, THE UNDERSIGNED, WHO WARRANTS THAT HE/SHE IS DULY AUTHORISED TO DO SO ON BEHALF OF THE SUPPLIER, CERTIFIES THAT THE INFORMATION SUPPLIED IN TERMS OF THIS DOCUMENT, INCLUDING THE SUPPORTING DOCUMENTATION, IS CORRECT AND ACCURATE AND ACKNOWLEDGES THAT: -

- 1. The supplier will be required to furnish documentary proof of the claims if requested to do so.
- 2. If the information supplied is found to be incorrect then the client may, in addition to any remedies it may have:
  - i. Recover from the contractor all costs, losses or damages incurred or sustained by the client as a result of the award of the contract, and/or
  - ii. Cancel the contract and claim any damages which the client may suffer by having to make less favourable arrangements after such cancellations: and/or
  - iii. Impose a penalty on the contractor as provided for in the relevant organisation's regulations.

SIGNED ON THIS \_\_\_\_\_ DAY OF \_\_\_\_\_ 200 \_\_ AT \_\_\_\_\_

(AUTHORISED SIGNATURE)

IN HIS /HER CAPACITY AS

(PLEASE PRINT NAME OF AUTHORISED SIGNATURE)

ON BEHALF OF THE (SUPPLIER'S NAME)\_



13. CLASSIFICATION FOR NLM SUPPLIER DATABASE (\*)

# IN ORDER TO BE IDENTIFIED / SOURCED AS A POTENTIAL SERVICE PROVIDER, YOUR BUSINESS NEEDS TO BE CLASSIFIED CORRECTLY.

Tick the appropriate block to indicate the correct classification of your company as a service provider:

Goods & Services	Engineering & Construction	Built Environment Consultant / Professional Service Provider	Education, Training & Development	Legal Services	

To assist us in the categorization process and to ensure that your company is correctly classified, we require a short summary of your core business, key words that best describe your business operations and any specializations.

Our core business is:	 
Key Words:	 
-	 
Specializations:	 
Supplier Comments:	



## **Declaration**

### in terms of Regulations 44 and 45 of the

MFMA Supply Chain Management Regulations

by

		(the 'Supplier')
		vis a vis the
		Naledi Local Municipality
Wherea	IS:	('NLM')
(a (b (c	))	<ul> <li>the Supplier delivers goods or renders services to NLM; or is in the process of tendering to deliver goods or services to NLM;</li> <li>The NLM may not, in terms of its Supply Chain Management Policy, make any award to a person <ul> <li>who is in the service of the state;</li> <li>if that person is not a natural person, of which any director, manager, principal shareholder or stakeholder is a person in the service of the state; or</li> <li>who is an advisor or consultant contracted with the NLM;</li> </ul> </li> <li>the MFMA Supply Chain Management Regulations contain, <i>inter alia</i>, the following disclosure requirements in terms of</li> </ul>
( <sup>-</sup>	,	Regulation 45.
Now th	erefore:	
1. 1.:	1 in the se 2 a directo	eclares, in terms of Regulation 44 of the MFMA Supply Chain Management Regulations, that he or she is not: rvice of the state; r, manager, principal shareholder or stakeholder of a legal person in the service of the state; or or or consultant contracted with the NLM.
2. 2. the	1 a spouse 2 has been Supplier mus ose the follow	hade to a person to the value of more than R2,000; and that person is either: , child or parent of a person in the service of the state, or in the service of the state in the previous twelve months; t, in terms of Regulation 45 of the MFMA Supply Chain Management Regulations, wing particulars: of that person:
	the capaci	ty in which that person is in the service of the state:
	the particu	lars of that award:
	the amour	It of the award:
Thus d	one and sig	ned by the Supplier at 20
Signatu	re	Witness
Full nar signator		me of the above



### Undertaking

by

(the 'Supplier')

vis a vis the

#### Naledi Local Municipality ('NLM')

Whereas:

- (d) the Supplier delivers goods or renders services to NLM;
- NLM is liable to pay the Supplier for goods delivered or services rendered; and (e) (f)
  - the Supplier is liable pay NLM for any due municipal rates and taxes or municipal service charges and any other indebtedness owed by the Supplier to the NLM

#### Now therefore the Supplier undertakes the following:

- 1 In the event of the Supplier being in arrears in respect of any municipal rates and taxes or municipal service charges and any other indebtedness owed by the Supplier to the NLM; which is / are due:
  - 1.1 the Supplier shall make satisfactory and reasonable written settlement arrangements with the NLM for the payment thereof; and
  - 1.2 failing which, the NLM may set-off any such due Municipal rates and taxes or Municipal service charges and any other indebtedness owed by the Supplier to the NLM, from any amount owed by the NLM to the Supplier;
- 2. To co-operate with the NLM and to do all things and sign all such documents (and/or procure same to be done) as may be necessary or requisite in order to give proper and due effect to the terms of this undertaking or any matter arising there from in accordance with its intent and purpose;
- 3. No extension of time or indulgence granted by the NLM shall be deemed in any way to affect, prejudice or derogate from its rights in any respect in terms of this undertaking, nor shall it in any way be regarded as a waiver of any of the NLM's rights hereunder; and
- 4. The Supplier shall not be entitled to cede any of its right's nor delegate any of its obligations in terms of this undertaking to any other person without the prior written consent of the NLM.

Signature

Witness

Full name and surname of the above signatory